

KCOVRS DOCUMENT CHECKLIST

- ☐ Bill of Sale—For Vehicle you are transferring fees from
- ☐ Proof of Ownership—Title, Out-of-State Title, MSO
- ☐ Bill of Sale—For Newly purchased vehicle
- ☐ Signed Title Application—If title work is being done
- ☐ Schedule C
- ☐ Proof of Insurance
- ☐ HVUT-2290 Form-- If Vehicle over 54,000lbs
- ☐ Lease Agreement
- ☐ Lease Purchase Agreement
- ☐ Safety Responsibility Statement
- ☐ VIN Inspection
- ☐ Lien Release
- ☐ Prior Registration
- ☐ Signed Invoice—Once the Transaction is complete a signed invoice must be returned