

### **Printing off Renewal Packet**

1. Once you log on the first menu you will see a picture of the open road, this is the "Enterprise Menu"
2. Go to "Applications" and then Select "IRP/CMV"
3. Find "Reprint" on the "IRP/CMV" banner and drop down the "Renewal"
4. Enter in the Account Number and 2021 for the Fleet Expiration year. Then hit proceed.
  - a. This will show you all the Fleets that you have and will need to renew
  - b. Next Press "Select" on one of the Fleets and then hit "Proceed"
5. The "Renewal Packet" will pop up as a PDF file in a separate window. You will need to disable pop-up blockers if you are not able to see the PDF file. Once you allow the pop-up blockers you might need to do this action again. Press "Select" and "Proceed".
6. Print this packet out and review it.
7. Repeat Steps 3-6 for each fleet that you have.

#### **After Reviewing your Renewal Packet, you have several options to complete Renewal**

1. Continue online and Renew your Fleets yourself
2. Note the changes that need to be made and mail it in to your local participating county or KDOR
3. Note the changes that need to be made and take it to your local participating county for them to process
4. **Please see the complete list at [Truckingks.org](http://Truckingks.org) for a list of counties that accept CMV/IRP and the services they provide.**