

Kansas Department of Revenue
Driver's Education
300 SW 29th Street
Topeka KS 66611



Phone: 785-296-4554
Fax: 877-401-6182
www.ksrevenue.gov
Laura Kelly, Governor

Mark A. Burghart, Secretary

**Commercial Driver Training School Physical Location
CHANGE OF ADDRESS APPROVAL**

Name of School: _____ Date Submitted: _____

School Email: _____ School License No. _____

NEW address location in which classroom instruction will be given:

Street City State Zip Code School Phone #

OLD address location in which classroom instruction was given:

Street City State Zip Code School Phone #

Additional Information:

Signature of School Owner/Director

Official Position/Title

Printed Name of School Owner/Director

KDOR Representative _____ Date Approved: _____

The classroom meets the following requirements according to K.A.R. 91-7-2
(Revised to 91-58-9).

KDOR Office Use Only:

Permanent Signage	<i>(inspected by KDOR)</i>	Yes	No
Seating for 10+	<i>(inspected by KDOR)</i>	Yes	No
Restroom facilities	<i>(inspected by KDOR)</i>	Yes	No
ADA & Zoning Compliant	<i>(inspected by KDOR)</i>	Yes	No

Please complete top portion of form and send at least 30 days in advance of planned move to schedule your approval visit.

Contact Leslie Richards, Kansas Department of Revenue, 300 S.W. 29th Street, Topeka, KS
66611, 785-296-4554 or email KDOR_DOVDE.KS.GOV