


WORKING WITH ABSTRACTS ~ 2025

830610 County Clerks






Limit 25 Students

Description: This workshop is designed for key personnel who work with abstract reports of value, tax and levies as required by statutes and the Division of Property Valuation. The following (not inclusive) topics are:

Tax Unit Boundary Certification Requirements

 Tax Unit Boundary Certification – On-line requirements

November Abstracts






-  Abstract of Value, Levy and Tax
 - × Fund Distribution and Collection
 - × Statutory Authority Codes (SAC)
 - × November Tax District Report (District Identifiers)
 - × Tax Rate Sheet (Levy)
-  16/20M Distribution Abstract
-  Abstract of Watercraft
-  Neighborhood Revitalization Rebate Abstract
-  SB 19 implementation

January Abstract:

 Consolidated MV Abstract (MV, RV, Excise Tax & Commercial Vehicle Fees)

Legislative update

Materials to bring:

-  **County Clerk's Handbook** (Any revisions will be emailed to you prior to class for printing.)
-  **Tax Unit Boundary Certification Instructions**
-  **Neighborhood Revitalization Instructions**
-  **November Abstracts User Guide**
-  Silent handheld calculator

Instructors: Veronica Dean and Steffanie Kirkland

Cost: \$50 per person

*** DATES AND LOCATIONS ***

Workshop Begins: 9 a.m. **Workshop Ends:** 4 p.m.

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| September 9 | Dodge City —Ford Co Jail/Sheriff's Office 11311 E. Comanche, Training Room |
| September 10 | Hays – Ellis County Administrative Center, 718 Main, Basement Meeting Room |
| September 11 | Salina – Salina Public Library, 301 W Elm St, Salina, KS, Prescott Meeting Room |
| September 16 | Garnett – Anderson Co Sheriff's Office, Training Room, 135 E 5th Garnett |
| September 17 | Wichita – Kellogg Crossing 610 S. Tyler Rd, Kanza Meeting Room |
| September 18 | Topeka – Property Valuation Division, 300 SW 29 th St., Flint Hills Room |

*** ON-LINE REGISTRATION PROCESS ***

Click on link to create an account and/or to register: <http://www.ksrevenue.org/>

Note: If you have not previously attended a class sponsored by PVD, you will need to register as a new student. Past class attendees should have received an account number and access code in the mail. This number and code are necessary to set up an account. Your past class history will be merged with your new account information. If you did not receive an account number and code, please contact PVD at 785-296-2365 and ask for the education section.

*** CANCELLATION POLICY ***

Access your account on-line to cancel your registration.