

WORKING WITH ABSTRACTS ~ 2025

County Clerks

830612

Limit 15 Students

Description: This workshop is designed for key personnel who work with abstract reports of value, tax and levies as required by statutes and the Division of Property Valuation. The following (not inclusive) topics are:

Tax Unit Boundary Certification Requirements

- ✍ Tax Unit Boundary Certification – On-line requirements

July Abstracts

Overview of the July Abstracts Certification

- ✍ Summary Signoff
- ✍ New Improvement
- ✍ Heavy Truck Signoff
- ✍ Watercraft Signoff
- ✍ June 1st Certification
- ✍ EDX and IRBX Annual Claim Form requirements
- ✍ SB 19 implementation
- ✍ Neighborhood Revitalization Rebate Abstract

Miscellaneous Information:

- ✍ EDX and IRBX Annual Claim Form Requirements
- ✍ SB 19 Implementation
- ✍ Neighborhood Revitalization Rebate Abstract Overview

Legislative update

Materials to bring:

- ➡ **County Clerk's Handbook** (Any revisions will be emailed to you prior to the September class for printing.)
- ➡ **Neighborhood Revitalization Instructions**
- ➡ **July Abstracts User Guide**
- ➡ Silent handheld calculator

Instructors: Veronica Dean and Steffanie Kirkland

Cost: \$50 per person

***** DATES AND LOCATIONS *****

Workshop Begins: 9 a.m. **Workshop Ends:** 1 p.m.

April 8	Dodge City – Training Room, 11311 E. Comanche, (Ford Co Jail/Sherriff's Office)
April 15	Garnett – Training Room, 135 E 5th Garnett, (Anderson Co Sherriff's Office)
April 16	Topeka —Property Valuation Division, 300 SW 29 th St., Flint Hills Room
April 17	Hays – County Administration Building, 718 Main, Basement Meeting Room

***** ON-LINE REGISTRATION PROCESS *****

Click on link to create an account and/or to register: <http://www.ksrevenue.org/>

Note: If you have not previously attended a class sponsored by PVD, you will need to register as a new student. Past class attendees should have received an account number and access code in the mail. This number and code are necessary to set up an account. Your past class history will be merged with your new account information. If you did not receive an account number and code, please contact PVD at 785-296-2365 and ask for the education section.

***** CANCELLATION POLICY *****

Access your account on-line to cancel your registration.